

**MEETING MINUTES
CVP CORE STRATEGIC TEAM
MAIN ROAD NURSERIES
13 JANUARY 2015**

ITEM	DISCUSSION	ACTION
1.0	<p>Attendance:</p> <p>Core: Andy Smith (London Borough of Hounslow) – AS; Justin Pilbeam (London Borough of Ealing) – JP; Jean Rolfe (Green Corridor) – JR; Ilse Steyl (Green Corridor) – IS</p>	
2.0	<p>Apologies:</p> <p>David Allister (London Borough of Richmond-upon-Thames) & Russell Knight (Heathrow Airport Ltd.)</p>	
3.0	<p>Minutes of Previous Meeting</p> <p>Minutes approved.</p>	
4.0	<p>Signing of Core Strategic Terms of Reference:</p> <p>IS sent the ToR to all parties after the meeting in July 2014, but only LB of Hounslow signed it. LB of Ealing signed the document at this meeting. IS will request signage of document when she next sees other Core Strategic members.</p>	IS to take ToR for signage to Core Strategic members for signage.
4.0	<p>RBMP consultation process & workshop:</p> <p>IS reported on the consultation process of the RBMP, which is running until 10 April 2015. A workshop to discuss the actions listed in the RBMP as well as the consultation questions, will be held on 10 February 2015 at the EA offices in Hatfield. IS will submit a response on behalf of the CVP, but individual members are also encouraged to submit their own responses.</p>	
5.0	<p>Catchment projects – TW, BDF, other:</p>	
5.1	<p><u>Citizen Crane – FORCE & ZSL</u></p> <p>Projects are progressing well with monthly monitoring on most sites. Steering Group meetings are held regularly at which progress and data are discussed. Teams working well together.</p> <p>FORCE will submit a bid to expand the phosphorous monitoring project to include outfall monitoring.</p>	
5.2	<p><u>Mid-Crane Aquatic Refugia - LWT</u></p> <p>Reconnecting of meanders and feasibility studies (Causeway and Brazil Mill Woods backwater creation) were completed by the end of 2014, with the consents applications made to the EA. The floodplain enhancement work at Green Lane will be finished during spring.</p> <p>There is a possibility that LB of Hounslow will fund the works at Causeway.</p>	

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<p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p>	<p><u>Lower Crane Wetland – LB of Richmond</u> The works will commence in the spring.</p> <p><u>Donkey Wood Wet Woodland – LB of Hounslow</u> The works within this project for which TW funding were applied for will most likely not continue. This money will therefore be available for other TW fund applications.</p> <p><u>BGF 1 – CVP</u> All projects are on track. LB of Hillingdon has shifted some of their project locations.</p> <p><u>Harrow BAP – LB Harrow</u> The draft BAP for Harrow consultation process finished on 5 January 2015. The CVP has been included as a key partner and linked to a number of actions related to wildlife, ecosystem services. These are all related to river corridor work. IS also suggested that they include the CVP and Native Species Nursery as part of the climate change and sustainability objectives.</p>	
<p>6.0</p>	<p>Funding for Development Manager post: Funding opportunities were discussed re the CVP Develop Manager post. AS proposed that GC should add administration fee of 5% to projects managed through them, e.g. Thames Water Fund applications. JP agreed. A proposal will also be put forward by GC regarding funding for GIS project to support Citizen Crane.</p>	<p>IS/JR funding proposal</p>
<p>7.0</p> <p>7.1</p> <p>7.2</p>	<p>Any Other Business: <u>Andy Smith leaving LB Hounslow</u> AS will be leaving LB Hounslow on 27 February 2015. His post will be filled, but until such time, Paul Bassi will take over Andy’s role. He is part-time and works from Wednesdays to Fridays. AS to organise a meeting between JR, IS, Paul and himself.</p> <p><u>BGF 2</u> The CVP has submitted a an application to the next round of BGF projects developed by FORCE, with the support of LBs of Richmond and Hounslow, to undertake improvements to the link between the River Crane and the DNR. The project has been shortlisted and will be included in the list of projects that will be opened up for public voting on 22 January 2015. Lisa Pook will do a site visit on 26 Januray, led by FORCE. IS will attend the meeting and AS and Ajit Bansal will meet up with group at Silverhall Park.</p>	<p>IS to send potential dates for meeting to AS. AS to confirm. AS and or Ajit Bansal to confirm attendance at BGF meeting with GLA on 26/01/2015.</p>
<p>8.</p>	<p>Date of next meeting: TBC</p>	